



**Copley-Fairlawn PTA Council**  
*September 4, 2024*

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## Attendees

*27 people attended in person*

*10 people attended online*

Call to Order - 9:34am

## President - Bethany Saris

- Introductions of all attendees
- Thank you to admin and BOE for attending
- National PTA proposed a dues rate increase (additional \$1)
  - Was \$4.75, now \$5.75
- PTA School of excellence applications are now open
- Ohio PTA website remains password protected - same password as last year
- Pass around folder includes:
  - Fort Island recycling program information
  - Join information for PTA units
  - Volunteer hours flyer
  - School Calendar
  - BOE meetings
  - PTA council meetings and important dates
  - Reflections information
  - Ohio PTA Region 5 fall conference on 10/5
  - Mental & behavioral resources (also on district website)
- PTA Council board met over the summer
  - Awaiting one signature for Code of Ethics agreement
- Memberhub officially moved to Givebacks - all links still work

## Guest Speaker

1. No guest speaker for this meeting

## Secretary – Michelle Knoblock

1. May 2024 Council meeting minutes approved as written
2. Volunteer Hours Log Shared



## 1<sup>st</sup> VP – Leah Kenna

### Donut Sales

- First football game - sold out 150 boxes in 45 minutes
- Second football game - sold out 160 boxes, but took the entire allotted time
- Third football game (9/20)
  - Krispy Kreme in Akron is closed on this date, will order from another location
  - It is the Homecoming game and 8th grade band night

QUESTION: Will you order more? The next game is Homecoming & 8th grade band night

- We will continue ordering 160, though it took the entire time to sell that number.
- Will look at the weather to determine the appropriate order amount. May consider ordering more if the weather is nice.

## 2<sup>nd</sup> VP – Candice Komlanc

Nothing to share at this time.

## Regional Ohio PTA – Susan Strandberg

1. The 5 Regions in Ohio PTA plan to hold Regional Fall Conferences or small trainings most likely in Oct – early Nov. Please watch for more info from your Region Advisor. These are great opportunities for new board members, especially presidents and treasurers.
2. Be sure to have your new budgets and 2023-2024 financial reviews presented and vote approved at your first membership meetings. Only a motion to approve is needed as these came from the financial committee and financial review committee.
3. Also, present your Code of Ethics and Conflict of Interest policies and it is best practice to gain vote approval from membership as well. The president must sign these policies, but it is best practice to have all elected officers sign these policies.
4. Nat'l PTA voted at the National PTA Convention on the dues increase which passed. This will not take effect until the next fiscal year.
5. I was in a virtual meeting with Representative Greg Landsman yesterday to discuss PTA Legislative priorities that will benefit ALL children and youth. He is a former educator, and is highly motivated to help our children succeed in every way. He made a point to us that everyone needs to be careful in regards to the H. R. Bill 5 – Parent Bill of Rights Act – currently presented to the Senate and now sent



to the Committee on Health, Education, Labor, and Pensions. It does not offer any further rights that parents currently have and have already had, but instead it just makes it easier to do things such as ban books. This is something to keep watching and discuss with your government representatives.

## Superintendent - Aimee Kirsch

1. Thank you for including us
2. Discussed district priorities [\(link to handout\)](#)
  - a. This is the second year working on these priorities
  - b. Principals begin their staff meetings with these priorities
  - c. Staff meetings are ensuring connection to priorities
  - d. Principals were tasked with working with their building leadership to determine which priority they would like to focus on first. Creating action items to be evaluated each semester.
  - e. Focused on tangible ways to measure progress on these priorities
  - f. Many other things are going on, but these are our driving focus
3. Construction Update
  - a. CHS Stadium
    - i. Thank you to everyone that has attended events at the stadium to date
    - ii. We are working with architects to go through the stadium to create a list of final details that must be completed
      1. There are minor items (like small fencing adjustments or minor painting projects)
    - iii. Currently working on the resurfacing of the track
      1. Was supposed to be surfaced on 7/29, but due to summer weather the crew was behind on other projects and our installation was delayed.
        - a. Requires a 21 day cure time
        - b. Requires 50+ degrees, so we chose to do the resurfacing as early as possible while the temperature is cooperative
        - c. This timing ensures Spring sports can use the area
  - b. CFMS Stadium
    - i. Bleachers should arrive in the next two weeks
    - ii. Light poles are up and working
    - iii. QUESTION: Field is gorgeous. Is there a track installation process?
      1. Yes. Similar to the HS. Three (3) lane track because of the field restrictions.
      2. The crew working at CHS will then move to CFMS
        - a. This is an asphalt track that should not have the same cure requirements
    - iv. QUESTION: Concession stand - are we keeping the original building?
      1. That was the plan. We may revisit it, but it is not part of the current project.
      2. The staircase going up the back and paint will be included in the current project.
  - c. Primary Schools



- i. Restroom renovations & addition of single use restrooms
    - 1. We are almost there
    - 2. Boys & Girls restrooms are operational and in use
    - 3. Some minor updates are required
    - 4. Staff restrooms at Arrowhead & Herberich are fully functional
- d. Plan is that final punch lists should be provided by the end of this week with a list of final finishing that is required.
- e. CFMS Restrooms
  - i. All restrooms should be turned over to us by the end of this week
  - ii. There were restrooms used during summer school that had a late start
- f. CFMS Locker Rooms
  - i. Currently working on rebuilding locker rooms
- g. CFMS Cafeteria
  - i. Structure placed on the ceiling to reduce noise
- h. Kitchens
  - i. These have been a challenge, particularly at CHS
  - ii. Found underground pipes at CHS that were damaged and needed to be removed. Caused a large delay. Likely 3-4 weeks until it is completed.
  - iii. Serving lines w/custom stainless steel have been delayed at all schools, but we should be able to operate with old serving lines until they arrive.
  - iv. We should be a couple weeks from CFMS cafeteria completion
  - v. All kitchens require inspection before they can be fully used.
  - vi. Health department has been very helpful.
- i. CHS Restrooms
  - i. By the end of this week, all but 2 restrooms should be completed.
- j. CHS Commons
  - i. Many seating options for students. Still finishing final touches but usable now.
- k. Auditorium
  - i. Working to establish how wiring for new systems will be set up and remain visually appealing
  - ii. Scheduled to be completed by the middle of October, though much work is left to be done.
    - 1. Fall play was moved to November
- l. QUESTION: Are there ramifications for missing deadlines?
  - i. Yes, there are.
  - ii. Liquidated damages written in the contract.
- m. CHS Guidance
  - i. New walls have been framed out and there will be an additional conference room
  - ii. Supposed to be done next week, though it may require more time
- n. CHS Front Entrance



- i. Not due to be completed until 12/15
  - ii. Until this is done we cannot move secretaries into new space
  - iii. Should see concrete being removed in the front of the building
- o. QUESTION: CFMS building trim. Will the green trim be painted?
  - i. Not part of the current project.
  - ii. Within new areas or remodeled areas walls will be painted. All door frames will be painted Copley blue.
- p. QUESTION: CHS Auditorium, will there be dressing rooms?
  - i. Current renovation does not include this, but it is something that the administration has talked about. Including the potential for temporary dressing areas for performances.
- q. QUESTION: Arrowhead Restrooms - Will lighting be reviewed? Restrooms seem dark.
  - i. We will look at this - both fixtures and bulbs.
  - ii. May currently have temporary lighting
- r. QUESTION: When do we expect there not to be workers on school property?
  - i. We expect them all year long
  - ii. Likely within the next month at the elementary schools
  - iii. Couple of months at the middle school
- s. Parking lots
  - i. Will not be addressing them this summer, but rather next summer
  - ii. Some parking was added at CHS - should provide an additional 45 spots
  - iii. QUESTION: When will seniors be able to paint their spots? They are being told to wait until December.
    - 1. We are not sure why the delay was requested.
    - 2. We asked the painting contractor to seal and stripe the parking lot before school and it did not get done. We are trying to find a time to have it done soon. That may be why the delay exists.
- t. QUESTION: CHS Administration directing traffic in the morning at the HS is working well. Will that continue?
  - i. The intention is to keep that process going.
  - ii. We will readdress the traffic flow when looking at parking lots
    - 1. Not likely the county will allow us to add an additional entry
  - iii. We are in the process of adding push button crosswalk lights for Cotswold. Hope to have them in place at the end of the calendar year.
- u. QUESTION: Can we share with the community more detailed pictures of the work that has been done to see the details of the work that was done?
  - i. Yes. We've also recently updated the website with additional information on the stadium.
- v. QUESTION: Stalls are private - positive feedback from the students. Thank you. Can we ensure that garbage cans are available in each stall?
  - i. Yes. We will be sure of this at CHS and CFMS.



4. Discussed district calendar and asked for feedback on new layout.

## Assistant Superintendent - Brian Williams

1. Diversity, Equity, & Inclusivity Committee meet and greet scheduled for 9/12 at CFMS.
  - a. Will discuss mission, vision, goals
  - b. The purpose is to ensure all students feel welcome in our district
  - c. All are welcome
2. Will be creating a superintendent's advisory meeting for students at CHS
  - a. Email has been sent to all HS students inviting them to be involved to share their experience as a student in the district
  - b. Went out late yesterday and have already gotten 15 responses
  - c. Will meet monthly with students during learning lab
3. Discussed working with student council at CFMS as well and if there may be possibilities at the elementary schools.

## Business Manager - Steven Robinson

1. Steve is responsible for support services in the district.
2. QUESTION: Can the district do something to show appreciation to custodial staff for everything they have done over the summer? They have gone above and beyond across the schools.
  - a. Yes, wonderful idea.
3. STATEMENT: Tennis court required a few modifications at the end of last year and everything was taken care of and it is going well this year. Thank you!
  - a. There is a hole near the baseball field that has a cone over it, in the cement walkway behind the bleachers.
    - i. We had thought it was taken care of it, but will get it resolved.
4. QUESTION: Is there potential to track buses in stopfinder?
  - a. There is a way and we are working through the possibilities.
  - b. The system has advanced functionality that we are exploring.



## Treasurer – Shelley Melchior

1. Budget and treasurer report shared
2. Budget
  - a. Revenue changes include
    - i. Krispy Kreme fundraiser number has been reduced due to cost increases
    - ii. Increased Misc. Fundraiser, which includes Cavs Night and other fundraisers throughout the year to meet our fundraising goals
  - b. Other changes
    - i. Workshop expense speaker
      1. Was higher last year to accommodate the planned speaker.
      2. Has been reduced to the previous budget amount.
  - c. Moved to approve by Renee Williams as written
3. We currently have raised enough for 1.5 scholarships
4. We paid out, this year, 5 scholarships that were awarded last year.
5. Financial review from over the summer was uploaded to Givebacks. Bethany will share at the next meeting.

## Committee Reports

### *Cavaliers Game Night - Pam Gierke*

- Scheduled for Sunday, 02/02 at 3:30pm
- Cavs vs. Mavericks
- Tickets will be \$45+ and the PTA will receive \$5 from every ticket sold (via the PTA link)
- Students will get to high five the Cavs and stand with the visitors during the anthem.
  - There will be a limit to the number of students that participate in these activities

### *Reflections - Shelley Melchior*

- Accepting Imperfection is the theme
- Shelley will reach out to identify Reflections chairs
- November is the target for making selections





### *Social Media - Nicole Covil/Bethany Saris*

- If you have anything for PTA Council or the District reach out to Nicole or Bethany and they will make sure it is included.

### *Unit Reports:*

#### *Copley High School – Poppy D’Amico*

The 2024 graduates had a wonderful After Prom Event. There was a lot of positive feedback from the students that attended which is so nice to hear! A huge thank you to Dana Osborne and all the other PTSA members that volunteered to decorate, coordinate and chaperone this safe, fun event for the seniors.

On August 3rd, After Prom held their annual Extreme Garage Sale in the high school gym. This is the major fundraiser for the seniors’ After Prom. The sale was an amazing success and ended up bringing in \$10,000 for After Prom 2025. A huge thank you to Stephanie Estephan and Robyn Noel for coordinating and to all the untiring volunteers running on caffeine that took the time, lots of time, to help with this event. We even had a lot of volunteers that no longer have students in the school come back to volunteer. So much goes into setting up and working the sale and words cannot express how thankful we are for the help!

We had a membership table set up at the open house and flyers on the table for schedule pick up. We currently have 77 members.

The CHS Link Crew hosted the freshman orientation. The Link Crew, along with Mr. Smith, Mrs. Carothers and Mrs. Mirman hosted a fun day for the freshman to help them feel connected to the school and get orientated prior to having all students being in the building.

Our first PTSA meeting will be held September 11th at 6:30pm at the Winking Lizard in Montrose.

#### *Copley Middle School – Stephanie Kist*

In mid-August, board members of the 2024-25 CFMS PTSA met to review our budget and fund-raising plan for the upcoming year, sign the code of ethics and conflict of interest policies, discuss committees and chairs, and plan for an open house format that would be different than what we were used to, due to construction and the calendar change that resulted in starting school on a Tuesday.



Despite construction and all the challenges it presented, the awesome eighth-grade WEB leaders hosted their annual fifth-grade orientation and were even featured on Channel 5 News!

PTSA also completed the financial review and closed last year's books.

We began the school year by being present with membership information at supply drop-off, fifth-grade open house and social, and meet the teacher night for grades 6-8. We loved seeing lots of familiar faces and meeting many new families as well!

Our membership is currently 155 and steadily ticking upward. We also have 105 Remind subscriptions and 974 followers on Facebook. Membership chair Carrie Sisko developed a Google form to sign up volunteers into Hubs. She also has devoted a considerable amount of time and energy into getting us established with a nonprofit Google domain and setting up a Google drive and Google email accounts specific to officers and committee chairs – which is a huge relief for the PTSA president who knows very little about using Google and basically said, have at it, Carrie.

We also have enrolled to begin the process of being named at National PTA School of Excellence for the second time in two years.

With only a couple exceptions, we've done well filling committee chair positions. Planning is already well underway for Staff Appreciation, Reflections, the Scholastic Book Fair, Conference Dinners, the No-Sale Fundraiser, and Turkey Trot, and library volunteers are already signing up.

The Staff Appreciation committee welcomed back teachers and staff with salty snacks and sweet treats. They also will provide muffins and coffee for the staff on September 10.

Speaking of September, we're looking forward to continuing to cheer on our football, volleyball and cross-country athletes; watch our eighth-grade band students take the field at halftime during the September 20 varsity football game; see all of the wonderful after-school programs get up and running; and in general supporting our awesome school community as the year kicks into high gear.

Our first PTSA meeting of the year will take place September 10 at 10 am in New Gym, with a Zoom link available for those who would like to attend remotely.



### *Arrowhead – Ashley Fittante*

Our membership drive this year is themed “Join the Herd.” We currently have 114 members. Our membership incentive runs through September 27th. The classroom with the highest membership will win an ice cream party. Staff members who join the PTA are entered into a drawing for \$50 Amazon cash.

Committees are forming. A flyer of opportunities went home with all students last week. Parents may join via backpack mail or the QR Code provided on the flyer and on social media. Several committees still require a chair.

Our first fundraiser is underway. Students are selling Mumkins and Mumsters through Foertmeyer and Sons. Students may take orders through September 11th. The plants will be delivered on September 26th.

Each classroom teacher has signed up for Greenhouse lessons once or twice per month, to be led by parent volunteers. Lessons begin next week. Chickens have arrived! Each class takes a week of chicken duty, providing food and water as well as collecting eggs. Chicken Duty began with fourth graders this week.

The Fall Book Fair will be held the week of September 16th. The theme is “Explore an Ocean of Books.”

Grandparents Day for Kindergarten students will be held on September 17th and 18th from 8:10-8:45 am. Grandparents are encouraged to visit the Book Fair before or after their breakfast.

The first Arrowhead PTA meeting will be held this afternoon, Wednesday September 4, at 4:15 in the library.

### *Fort Island – Rachael Weigand*

- We started the school year off with our annual back to school haircut fundraiser on Sunday, Aug 11. With master stylists Leah Kenna, Megan Arrowood and barber Marcus Brubaker generously donated their time and talents to support our PTA.
- Our school supply kit fundraiser went well and those supplies were delivered to each child's desk in time for the open house.
- Our PTA was busy the first week of school with our open house table and helping out the Kindergarten families that come in for KRA testing.
- We have our first big event on Friday, Sept 13 with our family picnic. This is always a very well attended event that everyone loves.
- Our membership is at 108. We are doing a membership incentive right now for anyone that renews or joins by Friday, Sept 13. They will be entered to win 1 of 3 2024/2025 free yearbooks as a giveaway. The drawing will take place at the family picnic.



- Our annual mum fundraiser with Moyer's Nursery is underway now through Friday, Sept 13. The mums are planted in 9" pots and expected to be 16-18 inches once full bloom. They are \$12 each and available in a variety of colors. They will be delivered for pickup mid September.
- Our Silver Friends reception is coming up on Sept 25 and Sept 26 from 8-8:45 each morning. Special morning for students to have breakfast with grandparents or a special silver friend.
- Boys kickball with mom or a special female will take place on Friday, Sept 27.
- Our literacy committee is partnering with our school librarian to help put together our Scholastic book fair September 30- October 3
- Our next meeting is Monday, Sept 9 at 10am in the fort island library. We will have a short meet/greet at the beginning of the meeting to welcome and chat with new attendees.

### *Herberich – Rachel Toussant*

Our membership is currently 62.

We hosted a Kona Ice Fundraiser during the open house on August 19.

We will be kicking off our Herberich Spirit Wear Sale on September 9, which will run through September 20. The sale will include t-shirts, sweatshirts, tumblers, and water bottles. Our art teacher, Mr. Paul, created original designs for the shirts.

Preparations are underway for our Grandparent Breakfast on September 19 and 20.

The Playground Committee is currently planning the 3rd annual Playground Walk-A-Thon for September 28 from 10 am-12 pm. The event will include the walk-a-thon, obstacle course, music, games, and basket raffle. Proceeds from the event will benefit the Herberich PTA Playground Fund.

Our first PTA meeting of the school year will be Thursday, September 12 at 5:30 pm in the Herberich Library. We will offer a virtual option via Google Meet.



Old Business

New Business

Announcements

- Copley-Fairlawn Board of Education Meeting – Tues. September 17th 2024 at 5:30 p.m. at CHS Media Center
- PTA Council Meeting – Weds. October 2nd 2024 at 9:30 a.m. at CHS Media Center
- No School – Friday October 11th and Monday October 14th 2024

[Adjourned at 11:23am](#)



## Supporting Documentation

### Statement of Revenue and Expenses

Budget PTA Council

2024-25 Budget

| Copley Fairlawn PTA Council<br>Statement of Revenue and Expenses |   |                              |                     |                     |                      |
|--|---|------------------------------|---------------------|---------------------|----------------------|
|  | 2024<br>July-August   | 2024-2025<br>Year to<br>Date | 2024-2025<br>Budget | 2023-2024<br>Budget | 2023-2024<br>Actuals |
| 1  |   |                              |                     |                     |                      |
| 2  |   |                              |                     |                     |                      |
| 3  | Beginning Cash Balance  | \$13,556.55                  | \$13,556.55         | \$13,556.55         | \$12,501.35          |
| 4  |   |                              |                     |                     |                      |
| 5  | Revenue:  |                              |                     |                     |                      |
| 6  | Krispy Kreme Fundraiser   |                              | 8,250.00            | 9,000.00            | 9,204.09             |
| 7  | Cars Night  | -                            | -                   | 500.00              | 985.00               |
| 8  | Givebacks Shop to Give  | -                            | -                   | -                   | -                    |
| 9  | Misc fundraisers  | -                            | 1,000.00            | -                   | 250.00               |
| 10   | Donations   | -                            | -                   | -                   | -                    |
| 11   | Total Fundraiser Revenue  | -                            | 9,250.00            | 9,500.00            | 10,439.09            |
| 12   | Unit Dues Total (5 units @ \$550 each)                              | -                            | 2,750.00            | 2,750.00            | 2,750.00             |
| 13   | Misc. Income (reimbursement from OH PTA, Art Show, tourniquets)     | -                            | -                   | -                   | 1,086.41             |
| 14   |   |                              |                     |                     |                      |
| 15   | Total Revenue   | -                            | 12,000.00           | 12,250.00           | 14,275.50            |
| 16   |   |                              |                     |                     |                      |
| 17   | Expenses:   |                              |                     |                     |                      |
| 18   | Krispy Kreme Fundraiser   | 200.00 [1]                   | 200.00              | 5,625.00 [2]        | 6,343.75             |
| 19   | Misc. Fundraisers (Magnets)   | -                            | -                   | -                   | -                    |
| 20   | Total Fundraiser Expense  | 200.00                       | 200.00              | 5,625.00            | 6,343.75             |
| 21   |   |                              |                     |                     |                      |
| 22   | Scholarships (awarded in May 2023 paid in Aug 2024)                 | 2,500.00                     | 2,500.00            | 3,625.00            | 3,156.25             |
| 23   |   |                              |                     |                     |                      |
| 24   | Founders Day  |                              |                     |                     |                      |
| 25   | Meals Revenue (funds received from Units for meals)                 | -                            | -                   | (500.00)            | (500.00)             |
| 26   | Meals Expense (funds paid for Unit meals)                           | -                            | -                   | 500.00              | 405.00               |
| 27   | Meals Expense (PTA Council meals-budget est. 20 meals at \$10/meal) | -                            | -                   | 200.00              | 125.00               |
| 28   | Net Meals (-Net Profit/+Net Expense)                                | -                            | -                   | 200.00              | 125.00               |
| 29   | Decorations   | -                            | -                   | 150.00              | 97.50                |
| 30   | Total Founders Day Expense  | -                            | -                   | 350.00              | 222.50               |
| 31   |   |                              |                     |                     |                      |
| 32   | Installation  |                              |                     |                     |                      |
| 33   | Meals Revenue (funds received from Units for meals)                 | -                            | -                   | (500.00)            | (500.00)             |
| 34   | Meals Expense (funds paid for Unit meals)                           | -                            | -                   | 500.00              | 385.00               |
| 35   | Meals Expense (PTA Council meals-budget est. 20 meals at \$10/meal) | -                            | -                   | 200.00              | 175.00               |
| 36   | Net Meals (-Net Profit/+Net Expense)                                | -                            | -                   | 200.00              | 175.00               |
| 37   | Decorations   | -                            | -                   | 200.00              | 167.71               |
| 38   | Total Installation Expense  | -                            | -                   | 400.00              | 342.71               |
| 39   |   |                              |                     |                     |                      |
| 40   | Art Show  | -                            | -                   | 550.00              | 476.59               |
| 41   | BOE Staff Appreciation  | -                            | -                   | 100.00              | 45.40                |
| 42   | Membership Incentives / Marketing                                   | -                            | -                   | 100.00              | -                    |
| 43   | Reflections Program   | -                            | -                   | 100.00              | 30.00                |
| 44   | Bonding Insurance   | -                            | -                   | 115.00              | 115.00               |
| 45   | "T" in PTA / Helping Hands  | -                            | -                   | 100.00              | 86.00                |
| 46   | Hospitality   | -                            | -                   | 50.00               | -                    |
| 47   | Region 5 Training (Fall conference)                                 | -                            | -                   | 100.00              | -                    |
| 48   | Region 5 Raffle Basket  | -                            | -                   | 50.00               | -                    |
| 49   | Ohio Leadership Training (Summer conference)                        | -                            | -                   | 50.00               | -                    |
| 50   | Ohio PTA Convention and Raffle Basket                               | -                            | -                   | 300.00              | 50.00                |
| 51   | National PTA Convention Expense                                     | -                            | -                   | 100.00              | -                    |
| 52   | Ohio PTA Achievement Award / President Pin                          | -                            | -                   | 175.00              | 59.22                |
| 53   | National PTA Achievement Award                                      | -                            | -                   | 125.00              | -                    |
| 54   | Workshop / Speaker Expense  | -                            | -                   | 100.00              | 500.00               |
| 55   | Tourniquets   | -                            | -                   | [4]                 | 2,000.00             |
| 56   | Misc. and Office supplies   | -                            | -                   | 125.00              | 104.13               |
| 57   |   |                              |                     |                     |                      |
| 58   | Total Expenses  | 2,700.00                     | 2,700.00            | 12,240.00           | 13,220.30            |
| 59   |   |                              |                     |                     |                      |
| 60   |   |                              |                     |                     |                      |
| 61   | Ending Cash Balance   | \$10,856.55                  | \$10,856.55         | \$13,316.55         | \$ 9,861.35          |

8/23/2024 21:01:39

Budget PTA Council

[1] \$200 seed money

[2] cost = 150 boxes \* 5 games \* \$7.50/box

[3] Increase from \$100 specifically for 2023-2024 school year to pay deposit for Creating the Champion Within.

[4] only for 2023-2024 school year

[5] only for 2023-2024 school year